

EMERGENCY LOCKDOWN PROCEDURE

HARVEST CHRISTIAN ACADEMY

110 Mc Kee Road
Bakersfield, CA 93307
(661) 831-3639
www.hcacademy.net

The primary goal in a lockdown situation is to ensure that all students are in a secured, safe place and accounted for. To accomplish this goal, the following procedures are to be followed:

If at anytime an emergency situation occurs in the vicinity of HCA or if we, the staff, feel that a situation may threaten student safety, the school may be placed under "lockdown." During a lockdown, all school doors and windows are locked and all students and staff remain in the center classroom. No one will be permitted to leave or enter the main school building, including parents. Access to the rest of the HCA campus may or may not be limited; this will depend on the nature of the lockdown.

Although such measures may seem extreme, they have proven effective in ensuring student safety. In fact, in an emergency, school is one of the safest places your child can be. Whenever a threat arises, schools are the focus of heightened attention from local authorities.

In the event of a lockdown, parents are asked to remain calm as school and local authorities manage the situation. If it appears the lockdown will last for an extended period of time, or go beyond dismissal time, school staff will attempt to notify parents by phone, as students will not be allowed to leave until recommended by the appropriate authorities.

Parents may be required to pick children up from school or another designated safe area, once it is determined to be safe to do so. To further ensure student safety, parents may be required to present identification.

In days following any incident, all parents will be notified by letter about the event.

Harvest Christian Academy will also conduct a modified lockdown drill at least once annually.

